



Job vacancy:

CUSTOMER REPRESENTATIVE SERVICE with Romanian and English language

Number of available position: 2

General information:

Location: **Czech Republic - Praha**

Form of employment: **full time**

Type of contract: **Permanent**

Net yearly salary (Euro): **27.000**

Job description:

The CUSTOMER REPRESENTATIVE SERVICE will be a part of a team consisting of young professionals and will:

- provide excellent customer service and acquire more happy customers,
- contact clients through multiple channels (phone, email, chat etc.);
- collect documents and information from the customers in order for their cases to proceed;
- seek for ways to improve the services

in a growing company, with an attractive working environment and a friendly team, with good transport accessibility in Prague and flexible working hours.

Requirements:

- ✓ **General requirements:**
 - EU28 + Norway or Iceland citizenships
 - Residence in a EU28 country + Norway or Iceland (outside Czech Republic)
 - Between 18 and 35 years old
 - Registered on EUJOB4EU Platform with a complete CV in English
- ✓ **Language knowledge:**
 - Romanian: Intermediate (level min. B1: minimum communicative knowledge)
 - English: intermediate (level min. B2)
 - Another language (level min. B2) is an advantage.
- ✓ **Other specific requirements:**
 - education: high school economics and interest in tax/economic field;
 - work experience in providing excellent customer service;

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- a self-starter with ability to work independently, as a part of a team, and to contact international clients via multiple channels;

ISCO Profile requested:

ISCO 1 42 - Customer services clerks
ISCO 2 422 - Client information workers
ISCO 3 4229 - Client information workers not elsewhere classified

Procedure to participate in the selection:

Deadline to present your candidature: **31/01/2017**

To participate in the selection it is necessary to be **registered on EUJOB4EU Platform:**
www.yourfirsteuresjob.eu/eujob4eu

The CV inserted must be written in English and COMPLETED in all the fields.

Once you are registered and you have COMPLETELY filled in your CV, please send an **email to eures_fvg@regione.fvg.it,**

indicating **"CUSTOMER REPRESENTATIVE SERVICE – Czech Republic"** in the object.

Only candidates registered, with a complete CV and responding to the requirements will be contacted for the selection.